Health Insurance Waiver Guide (Chinese)

1. 首先打开 google 网页，搜索“msu stuinfo”，然后请按照你的 Netid 和密码登入 stuinfo。
   1. Start by opening google. Search for MSU stuinfo and then login according to your netid and password.

2. 网页上面会有五个选择：【quick links】，【academics】，【student accounts】，【financial aid】，还有【other】。按【other】。点击【other】之后网页会出现一个下拉菜单栏。选单提供不同系列的链接，在【health insurance】下面按【insurance waiver】的链接。
2. At the top of the website there are 5 options: [quick links], [academics], [student accounts], [financial aid] and [other]. Select [other]. After selecting [other] the website will open a menu. The menu provides different series of links, under “health insurance” select the link for “insurance waiver”.

![Image of MSU StuInfo web page with health insurance section highlighted]
3. Please look at the terms and conditions. After reading, please select I understand and agree and then select continue.

4. If you already have health insurance, please select the range your health insurance is in effect for.

5. Policy Holder ID number will be sent to you by your health insurance company. If you have not received an ID number, please type “pending”.

6. Carrier Name is what health insurance company you have. Most of VIPP’s visiting scholars have Blue Care Network.
7. Policy Holder Name is your name.

8. In the section “Questions about your coverage” you can respond “yes” to every question and then select continue.
9. 最后一页会确认您的信息。请您再查一下文档没有错误，然后在 agreement 的下面按 my submission of this form will be used as an electronic signature。最终点击 submit。

9. The last page will confirm your personal information. Please check that there are no errors in your file. Then under agreement select “my submission of this form will be used as an electronic signature. Finally press submit.